

**DRAWING ISSUE REGISTER - SERIES 100 - GA FLOOR PLANS**

PROJECT		PROJECT ID	DATE OF		Shevek Architects, Anarres Way, London, N8 9QN   T 0207 255 0555											
3 Urras Street, Tau Ceti, NW11 5NY		08908	DAY	18	25											
			MONTH	12	12											
			YEAR	10	10											
DRAWING TITLE	DRAWING No.	SCALE	SIZE	REVISION												
<b>Block A Proposed GA Floor Plans</b>																
Block A Proposed Ground Floor Plan	08908/100	1:50	A1	P1	P1a											
Block A Proposed 1st Floor Plan	08908/101	1:50	A1	P1	P1a											
Block A Proposed 2nd Floor Plan	08908/102	1:50	A1	P1	P1a											
Block A Proposed 3rd Floor Plan	08908/103	1:50	A1	P1	P1a											
Block A Proposed Roof Plan	08908/104	1:50	A1	P1	P1a											
<b>Block B Proposed GA Floor Plans</b>																
Block B Proposed Ground Floor Plan	08908/110	1:50	A1	P1	P1a											
Block B Proposed 1st Floor Plan	08908/111	1:50	A1	P1	P1a											
Block B Proposed 2nd Floor Plan	08908/112	1:50	A1	P1	P1a											
Block B Proposed 3rd Floor Plan	08908/113	1:50	A1	P1	P1a											
Block B Proposed Roof Plan	08908/114	1:50	A1	P1	P1a											
ISSUED TO	ATTENTION	COPIES														
Le Guin Construction Ltd.	U. Le Guin	•	•													
Asimov Engineering Ltd.	I. Asimov	•	•													
London Borough of Ealing Building Control	C. S. Lewis	•	•													
REVISIONS KEY	PURPOSE OF ISSUE															
P1 = First preliminary issue P2 = 2nd preliminary issue P3 = Final preliminary issue C1 = 1st Construction issue C2 = Final construction issue  P2a = Intermediate issue  Refer to drawing issue/revision guidance over sheet for more information.	Information only															
	For Comment															
	For Approval															
	For Building Control	•	•													
	For Tender															
	For Construction															
	As Built															
	DISTRIBUTION METHOD															
	Hard Copy to Main Contractor	1	1													
	DWG file	•	•													
PDF file	•	•														
Email (attachment)																
Email (download link)	•	•														
Optical Disc																

## DRAWING ISSUE/REVISION GUIDANCE

STAGE P1	
Indicates the first Preliminary issue of a drawing. The main goal is to demonstrate design intent. Drawings should be audited for buildability, clarity, compliance, cost, etc.	
General Arrangement	Walls, doors, grids, windows, key dimensions, room areas, room names, rainwater pipe locations
Elevations	Windows, doors, grids, key levels, rainwater pipes
Sections	Grids, finished floor levels, key dimensions, roof pitch/falls
Details	Sketch details, typical scenarios, build-ups for construction.
Schedules & Specification	Types of doors, quantities of fire and standard doors, area schedules, types and number of windows, brief specification of main elements
STAGE P2	
Indicates the second Preliminary issue of a drawing. Following the P1 audit, all amendments/comments (where possible) to be incorporated and then developed to a more refined level of information. Following general communications amongst the design team this issue is intended to incorporate all issues of buildability, clarity, compliance, cost, etc. and to incorporate any co-ordination issues between consultants.	
General Arrangement	Wall thickness', door openings sized, grids dimensioned, window openings sized, all walls located, door and window references
Elevations	Windows, doors, grids dimensioned, floor levels, section refs, changes in materials identified, ground levels
Sections	Grids, all levels, all dimensions, floor constructions, coursing, ceiling heights
Details	Large scale showing different materials/fixings, junctions, interfaces, material selections noted
Schedules & Specification	Accommodation schedule completed with areas, door schedule complete with all door references, structural openings, fire ratings, locations, 1st draft NBS clauses for comment
STAGE P3	
Indicates final Preliminary issue of a drawing. Following the P2 audit, all amendments/comments (where possible) to be incorporated and then developed to a more refined level of information. Following general communications amongst the design team this issue is to incorporate all issues of buildability, clarity, compliance, cost, etc. The P3 issue is the last opportunity for the team to address these issues prior to issuing drawings for Client sign off. <b>The Design Team should be satisfied that there is sufficient detail to build from.</b>	
General Arrangement	Fully dimensioned, all references to details etc. added, sections lines, notation as applicable, clear hatching of differing elements, all reveals, nibs, returns set-out, all adjustments made to ensure area schedule is compliant, key plan to identify location in scheme
Elevations	Window hinges/operation, full definition of different finishes cross referenced to specification, all service penetrations shown and set-out, key diagram to indicate location on scheme
Sections	All grids fully dimensioned with walls etc. referenced accordingly to grid, all levels, sill/head heights of openings, all references to details, notation as applicable, clear hatching of differing elements, key plan to identify location
Details	All scenarios and circumstances covered and cross-referenced back to plans, sections, reference to specifications, methods of fixing and associated supports detailed, noted and dimensioned
Schedules & Specification	Door Schedule completed with reference to jamb, head details, ironmongery requirements, cross referenced to finishes schedule and location of each door noted. Final draft of NBS Specification.
STAGE C1	
Indicates the first Construction issue of a drawing. If there were any outstanding comments raised on the P3 issue, these will have been incorporated for this issue. The C1 issue is the version of a drawing that is issued to the Client Team for their final sign off. i.e. the Main Contractor is confident that it is compliant and not showing information that does not form part of the works and does not go beyond that which has been priced for.	
STAGE C2	
This final milestone represents the Final Construction Issue of a drawing. It will have incorporated any comments from the client team and will be the drawing worked to on site. The only reason for the drawing to be amended after this issue should be to incorporate a Client Version.	
INTERIM REVISIONS	
If it is necessary to carry out further revisions in between each of the above milestones (particularly for co-ordination between consultants) then such a revision will be noted as P1a, P1b, etc. Any client variations after C2 will be referenced as C2a, C2b, etc.	